

CORPORATION OF THE NATION MUNICIPALITY
APPLICATION MADE UNDER THE PLANNING ACT OF ONTARIO
(R.S.O. 1990, Chapter P.13, as amended, 1996)

Official Plan Amendment, Zoning By-law Amendment, Minor Variances/Permission

For use by the municipality

Roll Number: _____

Application Number: _____

Date of complete application: _____

I. Type of application

1. What is the nature of this application?

Official Plan & Zoning By-law

Zoning By-law

Minor Variance/Permission

II. Applicant

2. Registered Owner's Name(s): _____

Address: _____

Phone numbers

Home: _____

Office: _____

Fax: _____

3. Applicant (Agent) Name(s): _____

Address: _____

Phone Numbers

Home: _____

Office: _____

Fax: _____

4. If you are applying for a Zoning By-law amendment, indicate the names and addresses of any mortgages, charges or other encumbrances in respect of the subject land.

5. Send Correspondance to:

Owner

Owner's agent

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III. Subject land

6. Provide a description of the subject land:

Address: _____
Concession: _____
Lot: _____
Registered Plan: _____
Area: _____
Depth: _____
Frontage: _____

7. What is the current planning status of the property?

Official Plan designation: _____
Zoning: _____

IV. Services

8. Indicate how the subject land is serviced:

Road access

Provincial highway
County road
Municipal seasonal road
Municipal road maintained year long
Easement
Right-of-way
Private Road

Water supply

Publicly owned and operated water system
Private well
Privately owned and operated water system
Other (please check and explain on a separate sheet)

Sanitary sewage

Publicly owned and operated sewer system
Private septic system
Privately owned and operated sewer system
Other (please check and explain on a separate sheet)

Surface drainage

Storm sewer
Ditch
Other (please check and explain on a separate sheet)

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V. Use of the subject land

9. Date the subject land was acquired by the current owner:_____

10. Existing use(s) of the subject land:_____

11. Length of time the existing uses of the subject property have continued:_____

12. Is there any building or structures on the subject land?

Yes

No

For each existing building and/or structure indicate, the type of building/structure, the setback from front/rear/side lot lines, the height in meters, the dimension or floor area, and the date of construction. *Use the table at the end of this form.*

13. Are any building or structure proposed on the property?

Yes

No

For each proposed building and/or structure indicate, the type of building/structure, the setback from front/rear/side lot lines, the height in meters, the dimension or floor area. *Use the table at the end of this form.*

14. Proposed use(s) for the property:

15. Is the application subject of an application under the Act for approval of a plan of subdivision or a consent?

Yes File Number:_____

No

Unknown

VI. Application made under the Planning Act

If you are applying for:

- An Official Plan & Zoning By-law Amendment, **fill out sections A and B.**
- A Zoning By-law Amendment, **fill out section B.**
- A Minor Variance/Permission, **fill out section C.**

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A. Official Plan Amendment

16. Which land uses are authorized by the current designation of the subject land in the Official Plan?

17. If applicable and if Known, indicate the approximate area of the land covered by the proposed amendment.

18. Does the proposed amendment:

Change a policy of the Plan	<input type="checkbox"/> Yes	<input type="checkbox"/> No
replace a policy of the Plan	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Delete a policy of the Plan	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Add a policy of the plan	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Change a designation in the Plan	<input type="checkbox"/> Yes	<input type="checkbox"/> No
replace a designation in the Plan	<input type="checkbox"/> Yes	<input type="checkbox"/> No

19. If the proposed amendment changes, replaces, deletes or adds a policy, indicate the purpose of the proposed amendment.

20. If the proposed amendment changes or replaces a designation in the Official Plan, indicate the designation to be changed or replaced.

21. Indicate the land uses that would be authorized by the proposed Official Plan Amendment:

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22. Indicate if the subject land or any land within 120 meters of the subject land is the subject of an application made by the applicant for approval of:

- | | |
|-------------------------------------|--------------------------|
| an Official Plan Amendment | <input type="checkbox"/> |
| a Zoning By-law Amendment | <input type="checkbox"/> |
| a Minister's Zoning Order Amendment | <input type="checkbox"/> |
| a Minor Variance | <input type="checkbox"/> |
| a Plan of Subdivision | <input type="checkbox"/> |
| a Consent or a Site Plan | <input type="checkbox"/> |

If the answer is yes and if Known indicate:

- a. The file number of the application: _____
- b. The name of the approval authority: _____
- c. The lands affected by the application: _____
- d. The purpose of the application: _____
- e. The status of the application: _____
- f. The effect of the application on the proposed amendment: _____

23. If a policy in the Official Plan is being changed, replaced, deleted or added to the Official Plan, and if known at the time of the application, include the text of the proposed amendment with your application.

24. If the proposed amendment to the Official Plan changes or replaces, a schedule in the Official Plan, and if known at the time of the application, include the proposed schedule with your application.

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B. Zoning By-law Amendment

25. Indicate the nature and extent of the rezoning requested.

26. Indicate the reason why the rezoning is requested.

27. If known, indicate whether the subject land has ever been the subject of an application under section 34 of the Planning Act (Zoning By-law Amendment).

- Yes
- No

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C. Minor Variance/Permission

28. Indicate the nature and extent of the relief from Zoning By-law.

29. Indicate the reason why the proposed use cannot comply with the provisions of the zoning By-law.

30. If known, indicate whether the subject land has ever been the subject of an application under section 45 of the Planning Act (Minor variance/permission).

- Yes
- No

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VII. Sketch of the proposal

31. On a separate page(s), please provide an accurate, to scale drawing of the proposal, preferably prepared by a qualified professional. (In some cases, it may be more appropriate to prepare additional drawings at a varying scales to better illustrate the proposal.)

The drawing should show:

- a. *The boundaries and dimensions of the subject land.*
- b. *The location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the buildings or structures from the front yard lot line, rear yard lot line and the side yard lot lines.*
- c. *The approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application. Examples include buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks.*
- d. *The current uses on land that is adjacent to the subject land.*
- e. *The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopen road allowance, a public traveled road, a private road or a right of way.*
- f. *The location and nature of any easement affecting the subject land.*

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VIII. Owner's authorization if the owner is not the applicant

*(If affidavit (j) is signed by an agent, the owner **must** fill and sign this authorization)*

I(we), _____
Of the (Name of the municipality), _____
in the district of/regional Municipality of/County of/ _____
solemnly declare that (Name of agent) _____
is authorized to submit this application in my (our) name.

(Signature of owner(s))

(Date)

IX. Affidavit

*(This affidavit **must** be signed in the presence of a commissioner)*

I(we), _____
Of the (Name of the municipality), _____
in the district of/regional Municipality of/County of/ _____
solemnly declare that all the statements contain in this application and all the supporting documents are true, and I(we) make this solemn declaration conscientiously believing it to be true and complete, and knowing that it is of the same force and effect as if made under oath, by virtue of the "Canada Evidence Act".

DECLARED before me at the _____
In the _____
this (date) _____

(Signature of owner(s) or agent)

(Date)

(Signature du Commissaire)

(Date)

